

# Minutes of Board of Directors Meeting

February 22, 2012

A special meeting of the Directors of the Western Climate Initiative, Inc. (the “Board”) was held on February 22, 2012, via teleconference pursuant to written notice sent to each Director.

The meeting was called to order by the Chair, James Goldstene, at approximately 8:15 a.m. Pacific Time. Lydia Dobrovolny kept the minutes of the meeting.

## Attendance

The following Directors were present, constituting a quorum pursuant to the By-Laws:

- James Goldstene (Chair)
- Robert Noel de Tilly (Vice Chair)
- Jean-Yves Benoit (Treasurer)
- Tim Lesiuk (Secretary)
- James Mack
- Michael Gibbs (alternate for Matthew Rodriguez)

Also present were:

- Jessica Verhagen, Province of British Columbia
- Heather Pearson, Province of Ontario
- Patrick Cummins, Western Climate Initiative Project Manager
- Lydia Dobrovolny, Ross & Associates

## 1. Resolution to Hire the WCI, Inc. Executive Director

The Board convened a special meeting to consider a recommendation from the Executive Committee related to the hiring of an Executive Director. The Executive Committee initiated a competitive recruitment process in November 2011. A position announcement was posted publically on the WCI, Inc. website and announced via both the WCI, Inc. and WCI list servers on Friday, November 18. The position announcement was also distributed to Bridgestar, a website specifically for job openings in non-profit management, the California Non-Profit Careers Center, and by Committee members through avenues within each jurisdiction. Thirty-six applications were received by the submittal deadline of December 16, 2011. The Committee developed a scoring process based on the position criteria and evaluated all applications. The Committee developed a list of qualified candidates for further consideration and selected six candidates to interview by phone in January. After discussing interview results, the Committee further refined the list of candidates for in-person interviews. In early February,

the Board conducted in-person interviews with four candidates. After further evaluation and discussion throughout February by the Committee, including follow-up phone interviews and reference checks, the Executive Committee prepared a hiring recommendation for the Board to consider.

Mr. Goldstene invited a motion to approve the resolution to hire the recommended candidate. With a motion made by Mr. Benoit and seconded by Mr. Gibbs, and recognizing the competitive and thorough process used to select the recommended candidate, the following resolution was unanimously adopted:

***RESOLVED** that an offer of employment will be extended to the recommended candidate for the position of Executive Director of WCI, Inc.*

### Adjournment

There being no other business to come before the Board and upon unanimous consent, the meeting adjourned at 9:00 a.m. Pacific Time.

Respectfully submitted,



Tim Lesiuk, Secretary