

Executive Committee Meeting Minutes

December 13, 2011 (teleconference) - 9:00am PST

Attendees:

- Executive Committee: James Goldstene (Chair), Tim Lesiuk (Secretary), Jean-Yves Benoit (Treasurer)
- Other Directors: Michael Gibbs (alternate for Matthew Rodriquez)
- Other Invited Participants: Bob Fletcher, Edie Chang, Holly Stout, Dave Tiffin, Lee Alter, Lydia Dobrovolny, Patrick Cummins

James Goldstene facilitated the meeting until he had to leave at 9:30 a.m. at which point he delegated Jean-Yves Benoit to lead the meeting.

1. Approve Minutes from previous Executive Committee Meetings

Final versions of the previous meeting minutes were not ready. Following the meeting, staff circulated and posted final versions of the previous meeting minutes for approval on the next call.

2. Review and Discuss Comments on IRS application for Tax Exempt Status

Patrick Cummins circulated to the Committee under separate cover a draft of the IRS application for tax exempt status prepared by Cliff Case, and comments on the draft from California's Directors. The Committee had no additional input to provide on the call.

DECISIONS:

- The Committee requested that Patrick Cummins ask Cliff Case to respond to the California Directors' comments and prepare a final version of the IRS application. Patrick will circulate the final version once it is completed.

3. Process for Screening Applications for Executive Director Position and Scheduling and Conducting Interviews

The Committee discussed the next steps in the hiring process for the Executive Director position. The posting closes on December 15.

DECISIONS:

- The Committee agreed that a subgroup of Directors will conduct an initial screening of applicants and develop a list of qualified candidates for review at the next meeting.

4. Proposal for Board Training

A proposal from Board Source to support Board training was distributed to Directors in advance of the call.

DECISIONS:

- The Committee decided to discuss the needs, goals and options for Director training at the January 12 meeting in San Francisco, but to postpone any actual training until after the meeting.

5. Potential Topics for January 12 Board Meeting in San Francisco

General discussion about holding a meeting with stakeholders.

DECISIONS:

- The Committee recognized that the WCI Partner jurisdictions are planning to hold a public stakeholder session from 12:30–2:30pm on January 12, 2012, in person and via teleconference, upon adjournment of the WCI, Inc. Board meeting. Consequently, the Committee decided that a WCI, Inc. stakeholder session is not necessary.
- The Committee directed staff to develop a formal Board meeting agenda for consideration at the next meeting.

6. Executive Committee Meeting Schedule for December and January

General discussion about the meeting schedule, in light of the upcoming holidays.

New Business: WCI, Inc. Legal Needs and Options

General discussion about how WCI, Inc. should handle its legal needs and clarify the process for seeking legal advice for the Corporation.

The meeting adjourned at 10:00am PST

Next meeting: Tuesday, January 4 at 9:00am PST